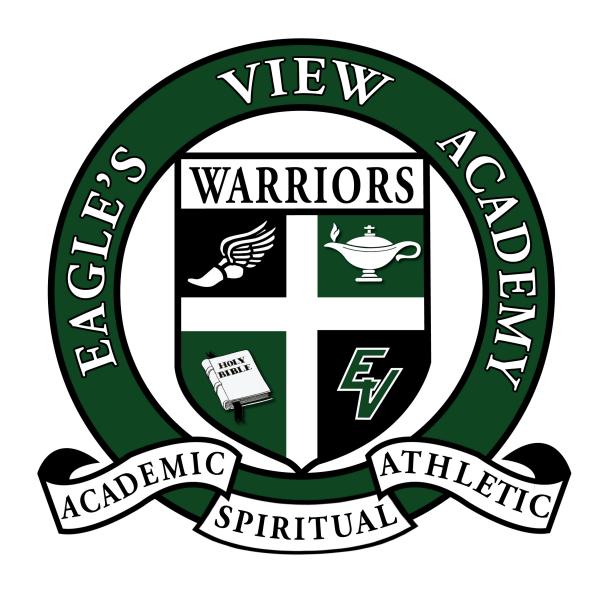
2017-2018

EAGLE'S VIEW ACADEMY

Building students through challenging academics and Christ-centered relationships since 1995.

> 904-786-1411 www.evajax.com



Parent/Student Manual

2017 - 2018

Dear Parents and Students:

It is my pleasure to welcome you to Eagle's View Academy, a family-centered educational facility that is designed to minister both academically and spiritually to the needs of our students.

At Eagle's View Academy, you will find a faculty and staff that is qualified to teach and work anywhere within the school system. However, they have chosen to minister at Eagle's View Academy because they believe in our mission and are dedicated to helping our students achieve more than they ever imagined.

Our goal is to provide an unsurpassed educational experience, while emphasizing spiritual truths. We believe these two are inseparable and are necessary to shape the future generation.

The approach to achieving a higher level of learning can only be accomplished with teamwork between school personnel, students, and parents. We encourage our students to establish from the beginning their commitment to hard work in the classroom, while setting a positive example with their behavior. We ask our parents to communicate concerns before they become unsolvable problems. Together, we can ensure that each student receives the highest quality of education during their years at Eagle's View Academy.

The following Manual contains some helpful information about your experience at Eagle's View Academy. Please be sure to read through this Manual, as it will be assumed that you are familiar with its policies and procedures. We believe that by being familiar with all of the information presented herein, many possible problems may be alleviated.

Thank you for entrusting Eagle's View Academy with the education of your student. We want you to know that it is a decision we do not take lightly. You can count on our staff being accessible to you in an effort to make this educational experience the best available.

Sincerely,

Scott Kinlaw Administrator

Date	Ends	Day	Event
8/3/17		Thursday	Student Orientation
8/4/17		Friday	First Day of School (Half Day Dismissal)
8/28/17	9/8/17	M-F	School-Wide Fall Fundraiser
9/5/17		Tuesday	Mid-Quarter Progress Report
9/4/17		Monday	Labor Day (No School)
9/13/17		Wednesday	School Pictures
9/15/17		Friday	Fall Blood Drive (8:00am-1:00pm)
10/5/17		Thursday	1st Nine-Week Period Ends
10/9/17		Monday	Columbus Day (No School)
10/10/17	10/13/17	Tuesday-Friday	Book Fair
10/12/17		Thursday	Open House
10/12/17		Thursday	Report Cards Posted (1st Nine-Week Period)
10/18/17		Wednesday	Testing Day for all 7th-11th Grade Students (Half Day)
10/23/17	10/27/17	Monday-Friday	Homecoming/Spirit Week
11/1/17		Wednesday	Picture Re-takes
11/6/17	11/16/17		School-Wide Food Drive
11/7/17		Tuesday	Mid-Quarter Progress Report
11/10/17		Friday	Veteran's Day (No School)
11/20/17	11/24/17	Monday-Friday	Thanksgiving Break (No School)
12/1/17		Friday	Winter Blood Drive (8:00am-1:00pm)
12/12/17	12/15/17	Tuesday-Friday	Semester Exams (7th-12th Grade Students)
12/13/17	12/15/17	Wednesday-Friday	Semester Exams-Early Dismissal
12/15/17		Friday	2nd Nine-Week Period Ends (Half Day)
12/16/17	1/2/18		Christmas Break (No School)
1/3/18		Wednesday	Return to School
1/5/18		Friday	Report Cards Posted (2nd Nine-Week Period)
1/15/18		Monday	Martin Luther King, Jr. Day (No School)
2/5/18		Monday	Mid-Quarter Progress Report
2/7/18		Wednesday	Spring Pictures
2/14/18	2/17/18	Wednesday-Saturday	Senior Ski Trip
2/19/18		Monday	President's Day (No School)
2/26/18	3/9/18	Monday-Friday	School-Wide Spring Fundraiser
3/2/18		Friday	Spring Blood Drive (8:00am-1:00pm)
3/9/18		Friday	3rd Nine-Week Period Ends
3/16/18		Friday	Report Cards Posted (3rd Nine-Week Period)
3/19/18	3/23/18	Monday-Friday	Spring Break (No School)
3/29/18		Thursday	Junior/Senior Prom
3/30/18	4/2/18	Friday-Monday	Easter Break (No School)
4/8/18	4/12/18	Sunday-Thursday	Senior Disney Trip
4/9/18	4/12/18	Monday-Thursday	Standardized Testing
4/20/18		Friday	Mid-Quarter Progress Report
5/4/18		Monday	Spring Day (No School)
5/16/18	5/18/18	Wednesday-Friday	Senior Final Exams
5/18/18		Friday	Kindergarten Graduation (7:00pm)
5/21/18	5/24/18	Monday-Thursday	Final Exams (7th-12th Grades)
5/22/18	5/24/18	Tuesday-Thursday	Final Exams (7th-12th Grades)-Half Day for All Grades
5/23/18		Wednesday	Baccalaureate Ceremony (9:00am)
5/24/18		Thursday	4th Nine-Week Period Ends

5/24/18	Thursday	Last Day of School (Half Day Dismissal)
5/25/18	Friday	Senior Breakfast/Graduation Rehearsal
5/25/18	Friday	Graduation Ceremony (7:00pm Westside Baptist)
5/29/18	Tuesday	Teacher's Last Day
5/31/18	Thursday	Report Cards Posted (4th Nine-Week Period)

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HISTORY

Eagle's View Academy was founded under the sponsorship of Eagle's View Baptist Church of Jacksonville, Florida. Rev. Roy C. Vernon, the pastor, envisioned an educational facility where students would receive a complete educational experience, ministering to the academic, social, physical, and emotional needs of young people.

With a core of volunteer teachers who believed in the need for such an institution, Eagle's View Academy opened its doors in 1995 to a student population of twenty, with grade levels ranging from first to sixth. Along with daily prayer and dedication to God's commission to share the Gospel, the school has grown each year, adding grade levels to facilitate upper level high school grades. Now educating grades Kindergarten through 12th, Eagle's View Academy graduated its first class of seniors in 2004. As academic levels continue to soar, Eagle's View Academy seeks to completely educate students academically, physically, and spiritually.

In 2001, due to high levels of growth, Eagle's View Academy incorporated on its own to become an academy independent of any church. While not being directly affiliated with a specific church, the academy has maintained its Christ-centered focus in an effort to lead students into a closer walk with God. God continues to lead many students to Eagle's View Academy where they will find a faculty and staff with genuine love for them.

DOCTRINAL STATEMENT

Eagle's View Academy holds that the Holy Bible is the inspired, infallible, divine Word of God (II Tim. 3:15;II Peter 1:21). The Father, the Son, and the Holy Spirit make up the Trinity and are equally one God (Gen. 1:1; Matt. 28:19;John 10:30). Christ was born of a virgin (Is. 7:14; Matt. 1:23; Luke 1:35) and lived a sinless life on earth (Heb. 4:15;7:26) while being 100% God and 100% man simultaneously (John 10:33). He died on a cross and shed His blood as the only payment for the sins of mankind past, present, and future. He was buried and rose again on the third day and presently sits at the right hand of the Father in heaven, where He makes intercession on behalf of those who have received Him as Savior (I Cor. 15:3-4;Eph. 1:7;Heb. 2:9;John 11:25;Mark 16:9;Acts 1:11;Rev.19:11).

Salvation by faith in Christ alone is the initial step in the Christian life. Spiritual growth in the image of Christ should follow salvation in every believer's life. This growth begins with the initial act of saving faith and continues throughout life. Salvation by faith through grace provides an eternal security for the believer (John 3:16-19;5:24;Rom. 3:23;5:8-9;Eph. 2:9-10;Titus 3:5). The Holy Spirit makes the Christian conscious of the Biblical demands for a holy life. The result is a life consecrated to God and separated from the world (Rom. 8:13-14;I Cor. 3:16; 6:19-20; Eph. 4:30; 5:18).

MISSION STATEMENT

Eagle's View Academy exists to build students through challenging academics and Christ-centered relationships.

VISION STATEMENT

The vision of EVA is to partner with families, to create an environment in which students can establish positive relationships that reflect the love of Christ, to encourage the development of a worldview centered on Biblical truth, and to provide a college-preparatory academic foundation.

PHILOSOPHY OF EDUCATION

It is the philosophy of Eagle's View Academy to provide for its students a strong spiritual, academic, and physical foundation based on the Word of God. There is a noticeable difference between a Christian and non-Christian viewpoint regarding academics. No subject can be taught in its totality if the Word of God is denied or ignored. Christ is the key to education. The academy's administration, faculty, and staff seek to assist in the growth of each student on a spiritual, academic, and physical level through cultivating strong, positive relationships with our students. It is this ministry's desire to work in harmony with the student's home to ensure each child achieves his/her fullest potential.

ACCREDITATION AND AFFILIATION

Eagle's View Academy operates under the authority, constitution, and bylaws of Eagle's View Academy, Inc. The Florida Association of Christian Colleges and Schools (FACCS) accredits Eagle's View Academy. Through this accrediting body, we are affiliated, on the state level, with the Florida Association of Academic Nonpublic Schools (FAANS), on the national level, with the National Council for Private School Accreditation (NCPSA), and on the global level, the International Association of Christian Colleges and Schools (IACCS).

FACULTY

Teachers at Eagle's View Academy have the proper spiritual, as well as academic qualifications. Teachers are graduates of four-year degree-granting colleges or universities, teach primarily in their field of study, and are certified by the Florida Association of Christian Colleges and Schools.

In addition to salvation, the foremost requirements for teachers at Eagle's View Academy are an unselfish dedication to Christian education, a sincere love for children, and a complete devotion to the Lord Jesus Christ.

ADMISSIONS POLICY AND ENROLLMENT PROCEDURES

A. NOTICE OF NON-DISCRIMINATORY POLICY AS TO STUDENTS

Eagle's View Academy admits students of any race, color, national origin or ethnicity to all the rights, privileges, programs and activities generally accorded or made available to students at the academy. It does not discriminate on the basis of race, color, national origin or ethnicity in the administration of its admissions policies, educational policies, scholarships and loan programs, or athletic and other school-administered programs.

B. AGE CRITERIA FOR ENROLLMENT

Students seeking enrollment at Eagle's View Academy must meet the age criteria for enrollment listed below. The "Maximum Age" is the age at which a student is considered too old to enroll in a certain grade. The student must not reach this age before September 1st. The "Minimum Age" is the age that a student must reach before entering that grade. The student must reach the minimum age before September 1st.

Grade Level	Maximum Age	Minimum Age
Kindergarten	7 years old	5 years old
1 st	8 years old	6 years old
2 nd	9 years old	7 years old
3 rd	10 years old	8 years old
4 th	11 years old	9 years old
5 th	12 years old	10 years old
6 th	13 years old	11 years old
7 th	14 years old	12 years old
8 th	15 years old	13 years old
9 th	16 years old	14 years old
10 th	17 years old	15 years old
11 th	18 years old	16 years old
12 th	19 years old	17 years old

C. ENROLLMENT PROCEDURES

Parents of students may obtain the necessary enrollment information from the
academy's website or the administration office. Prospective students must meet
academic and behavioral criteria based on a review of academics, standardized
testing, prior school records, admissions testing, and favorable recommendation
from a principal/counselor. A completed enrollment application must be submitted
along with a transcript showing courses taken and grades earned to date and final
grades from the previous two years (if applicable). The most recent standardized
testing results (CTBS, SAT, FSA, etc.) and any Educational/Psychological Test results,

IEP, or 504 Plan must accompany records submitted. A Principal/Counselor Recommendation Form must be completed by the student's previous school and mailed directly to Eagle's View Academy.

When all documents have been received, administrative personnel will evaluate them and, if satisfactory, the student will be given a date and time to take the school's Admissions Test or Skills Assessment. The Admissions Test or Skills Assessment (\$50 fee) is required for students entering 1st through 12th grades. Once the testing has been completed, parents will be notified of an appointment to interview with a member of the school's administration, if applicable. A Request for Student Records Form, a copy of the student's birth certificate, and a Florida Immunization Form (blue 680 form) must also be submitted no later than upon registration of the student.

- Eagle's View Academy requires that all registering parents read and abide by the Parent/Student Manual. In addition, a Conditions of Enrollment and Statement of Cooperation Form must be signed, dated, and turned-in with the registration materials. No registration will be complete until this signed and dated document is on file in the administration office.
- 3. The completed enrollment forms must be submitted electronically to the administration office along with copies of your child's immunization records (including dates) and/or health records and birth certificate. Children entering kindergarten for the first time, including students entering from out of state, must have a physical examination from a Florida physician. A copy of the immunization record alone will not be sufficient to enroll a child in kindergarten. Children entering kindergarten must be five years of age before September 1.
- 4. Once a student has been approved for registration by the school's administration, an online financial obligation form that selects the specific distribution of a payment plan must be submitted to complete the registration process. The financial obligation form is accessed using the parent's login information that is provided upon initiating an enrollment application. All tuition payments are due as indicated by the payment worksheet.
- 5. After completing the financial obligation form there is a \$500 withdrawal fee that applies to any student that withdraws after completing the registration process. Any payments made prior to the student beginning school are non-refundable for any reason.
- 6. All tuition payments will be automatically withdrawn from the banking information that a parent or guardian designates on the financial obligation form on the 5th or 20th day of each month, or the next business day if the 5th or 20th is on a weekend or holiday, during the time period of the payment plan that has been selected.

7. Students seeking to participate in any EVA athletic program, including conditioning, must first be completely admitted and registered as a student at EVA.

NOTE: Registration is not complete until the financial obligation form has been submitted and the Conditions of Enrollment and Statement of Cooperation Form is signed.

D. TRANSFER OF STUDENT CREDITS

- 1. Registration is not considered complete until the previously attended school's records have been received by Eagle's View Academy.
- 2. Eagle's View Academy must receive official school records directly from the student's previously attended school. Official school records may not be delivered by a parent.
- 3. All credits from an accredited institution will be accepted by Eagle's View Academy, but will be subject to the graduation requirements as detailed in this manual.
- 4. Home-educated student credits are accepted only when credible documentation is provided. Nationally recognized standardized testing results and academic portfolio must be provided to validate sufficient progress in core subjects and assign high school credits.
- 5. Any students who are enrolled under false pretense or contribute to the case for enrollment by either providing false information or withholding significant information will surrender their opportunity to enroll or to remain enrolled.

FINANCIAL INFORMATION

A. FEES

Eagle's View Academy requires the submission of a financial obligation form in order to complete enrollment. There is a \$500 withdrawal fee that applies to any student that withdraws after completing the enrollment process. Certain classes may require a fee to subsidize the cost of specialized materials or facility maintenance. All new students entering $1^{st} - 12^{th}$ grades must also pay an admissions testing fee.

Fee Schedule for 2017-2018

Senior Fee (12 th grade students only)	\$100 per student
Admissions Testing Fee (1 st -12 th grade new students)	\$ 50 per student
After-School Care (Daily Cost = \$10/day)	\$125 per month
Before-School Care (Daily Cost = \$5/day)	\$ 50 per month
Athletic Fee (per sport)	\$150
Withdrawal Fee (after completing registration process)	\$500

B. TUITION

The administration of Eagle's View Academy will announce a tuition rate in January for the following school year. The annual tuition may be paid by using any one of the following plans:

- 1. One annual payment The total annual tuition is due July 1st. There is a 5% discount off of tuition available for this payment option. The discount is taken after the application of any scholarship that has been awarded. The payment of the first month's full tuition is nonrefundable and nontransferable should the student not attend for any reason. There is a \$500 withdrawal fee that applies to any student that withdraws after completing the enrollment process.
- 2. Two annual payments The total amount due may be divided into two equal payments with the first payment due July 1st and the final payment due January 1st. There is a 2% discount off of tuition available for this payment option. The discount is taken after the application of any scholarship that has been awarded. The payment of the first month's full tuition is nonrefundable and nontransferable should the student not attend for any reason. There is a \$500 withdrawal fee that applies to any student that withdraws after completing the enrollment process.
- 3. 10-Month Payment Plan Payment of tuition may be divided into 10 equal monthly installments. The first payment is due in July. The remaining payments are due on each consecutive month following registration, not extending past May (end of school year). The payment of the first month's tuition is nonrefundable and nontransferable should the student not attend for any reason. There is a \$500 withdrawal fee that applies to any student that withdraws after completing the enrollment process.
- 4. 12-Month Payment Plan If registering prior to June, payment of tuition may be divided into 12 equal monthly installments. The first payment is due in June. The remaining payments are due on each consecutive month following registration, not extending past May (end of school year). The payment of the first month's tuition is nonrefundable and nontransferable should the student not attend for any reason. There is a \$500 withdrawal fee that applies to any student that withdraws after completing the enrollment process.

There is a discounted tuition rate for students within the same immediate family. This discounted tuition rate is only available for brothers and sisters living in the same household and is not available to any other relatives.

EVA offers a 10% discount of the tuition amount for children of active police, active fire/rescue, active military, alumni, and full-time pastors.

Tuition Schedule for 2017-2018

1 st Middle or High School Student (7 th -12 th grades)	\$7,525per year
Additional Middle or High School Student	\$6,825 per year
1 st Elementary Student (1 st -6 th grades)	\$6,875 per year
Additional Elementary Student (1st-6th grades)	\$6,345 per year
Kindergarten Student	\$6,500 per year
Additional Kindergarten Student	\$6,110 per year

C. REFUNDS

The first month's tuition payment is **NOT** refundable for **any** reason.

Tuition is refunded only in cases where the tuition has been paid in advance and the student has not attended any day of the month for which a refund is sought. Payment for the first month of tuition is never refunded for any reason. Once a student has attended the first school day of a month, full tuition for that month must be paid, as prorated monthly based upon the full annual tuition amount published by the school, and no refund will be given for that month.

If a family has multiple children enrolled at Eagle's View Academy and one child is withdrawn, any refund due is automatically credited to the account of the child(ren) who remain enrolled.

D. WITHDRAWALS AND/OR DISMISSALS

If a student's account balance is not up-to-date at the time of withdrawal or dismissal, all grades and records will be held until the balance is paid. No grades or records will be released on the same day a student withdraws. Students having attended one day or more of any month will owe the full month's tuition. In the event the account is showing a credit balance at the time of withdrawal, the credit amount will be refunded. There is a \$500 withdrawal fee for any student that elects to withdraw after completing the registration process or during the school year.

E. LATE PAYMENTS AND CHARGES

All regular or monthly payments are handled through automatic withdrawal of funds from a debit/credit card or a bank account (ACH) designated by the parent or guardian. There is a \$30 fee for every returned payment (which includes ACH and checks), regardless of what the payment is for, that will be added to the next scheduled payment. If a payment has been returned, the school will attempt the payment again 14 days after previous attempt. If the second payment is returned, the parent/guardian

will be required to attend a mandatory meeting with the school's financial office to discuss correcting the delinquent amount on the account.

If a payment is more than 5 days late, there will be a \$10 charge added to the account. If a payment is more than 15 days late, there will be a \$25 charge added to the account. Eagle's View Academy reserves the right to withdraw a student based upon failure to make regular payments.

F. LATE PICK-UP FEES

Parents or guardians who pick-up their students after 6:00pm (or after 3:15pm for those students not attending the after-care program) will be assessed a late pick-up fee. Any student picked-up after 6:00pm will be assessed a late pick-up fee of \$5.00 per quarter hour (or portion thereof) per child. Students remaining on campus after 3:15pm that are not in a structured program will be placed in the after-care program and charged accordingly.

G. GRADUATION

All graduating student accounts must be paid in full two weeks before graduation day.

H. DISMISSALS

Parents will be asked to withdraw their child(ren) for the following reasons:

- 1. Parents will not cooperate with the administration of the school.
- 2. A student's conduct, attitude, or lack of academic effort makes it mandatory for that child to withdraw from Eagle's View Academy. In some cases, expulsion may be necessary.
- 3. Tuition is forty-five days delinquent without satisfactory arrangements having been made with the administration.
- 4. If a student or parent is out of harmony with the academy's Doctrine Statement, the spirit, or the policies of the school whether **on or off property** as determined in the sole discretion of the school's administration.

Readmission considerations following withdrawal will be determined on a case-by-case basis.

I. TRANSFERS

All official records are exchanged between schools. Parents do not act as carriers to the accepting school.

J. FUNDRAISING

Eagle's View Academy endeavors to keep tuition rates low for the benefit of each parent or guardian. For this reason, we operate fundraising programs and anticipate each student's and/or parent's participation in helping us raise the additional funds needed for designated school projects. (Lower school students [K5 -6^{th} grades] are not required to sell items door-to-door for safety reasons.) The school receives no federal assistance other than a tax-exemption status; neither is the school endowed or supported by any other organization.

K. TEXTBOOKS

Lower School (K5 - 6^{th} grades) students are required to use the King James Version of the Bible. Middle and Upper School ($7^{th} - 12^{th}$ grades) students are required to use the King James Version of the Bible or the Holman Christian Standard Bible for classroom purposes.

All student textbooks must be purchased before the student can begin attending school. Eagle's View has partnered with one of the largest mail order textbook suppliers in the country, MBS Direct, to provide our student textbooks. You can access our virtual bookstore by following the bookstore link located on our homepage (www.evajax.com) or by calling MBS Direct at 1-800-325-3252 and giving our school name and course number. The Virtual Bookstore will inform you of the availability of used books and optional materials and will allow you to determine the best method for shipping your order to your home. You may pay by Visa, MasterCard, Discover, or American Express. An e-mail address is required for payment confirmation for online purchases. Mail or fax orders may be made by contacting MBS Direct at 1-800-325-3252. Your student's class list with course names is required, and will be provided by the school's Academic Advisor. Mail orders may be made with a personal check or money order.

Students who do not have their textbooks are still responsible for all work related to their classes and copies of the textbook or copies of the pages within will not be provided by the school. If a book becomes lost or stolen, it is the responsibility of the parent or guardian to purchase and replace the lost textbook as soon as possible. Parents and students who feel they may have lost their textbooks at school should contact the school office or the Principal to see if their books have been turned in. In the middle and upper schools, books may not be stored in classrooms and should be left in the student's locker when not being used.

All consumable books (textbooks that students may write in), including workbooks, must be purchased as new only.

The textbooks for some elective classes are provided by the school. All textbooks provided by the school are property of the school for use during the school year. All textbooks, paperback and hardback, provided by the school must be turned in to the school upon student withdrawal.

In the case of school provided books, the following scale will be used to assess the financial penalty owed by the student for hardback book damage.

Condition of book	% of book cost to be paid
Good Condition	0%
Medium Damage	50%
Unusable Text	100%

CURRICULUM

Eagle's View Academy uses both secular and Christian texts to provide a balanced educational experience. All subjects are taught from a Biblical perspective. The curriculum provides mastery instruction in all grade specific core subjects (i.e. mathematics, language, history, and science). Art, drama, foreign language, music, computer skills, physical education, and various other elective courses are also incorporated into the regular school day. Students will have a daily Bible class where they will learn Biblical values, character development, and Godly attitudes. Each student must furnish their own school supplies, including a Bible.

THREATS OF VIOLENCE

Eagle's View Academy takes seriously any threat (major or minor) of violence. It is the school's policy that any parent/guardian, student, teacher, or staff member learning of even a minor threat of violence, notify the school's administration immediately. Any talk of guns, explosive devices, or weapons being brought to school and/or used inappropriately should incite one to directly contact a staff member. This notification will immediately prompt swift parental involvement, and possible law enforcement involvement, to ensure that situations are handled responsibly and quickly.

EMERGENCY PROCEDURES

Building Evacuation Procedures

For situations involving fire, tornado, bomb, explosions, other catastrophic event, or threat of such an event, teachers and staff will employ the following procedures:

- Teachers will evacuate students to designated safe areas. Visitors and students should utilize the classroom and office floor plans for any evacuation routes out of the building. All administrative personnel will proceed to organized areas of control, while assisting visitors into safe areas.
- For extreme weather-related events, teachers will direct students to be in a drop-and-cover position until safety is assured, then evacuate students to designated safe areas.
- 3. If students are relocated, teachers will take attendance to establish the class's status.
- 4. Teachers will remain with students at all times, and no student will be allowed to leave the safe area until an "all clear" announcement has been given from the school administration. This may extend beyond normal school hours should the danger of harm still exist.
- 5. Adults arriving to pick-up a student during an emergency procedure should report to the main office only. If safe, school personnel will retrieve the student to go home with the adult.

Intruder/Lockdown Procedures

For situations that involve an intruder on campus or unsafe surrounding conditions, teachers and staff will employ the following procedures:

- 1. The office will announce the following statement over the intercom: "This is an emergency lockdown situation."
- 2. The office staff will call 911 immediately.
- 3. The administration will be notified and will proceed to organized areas of control, as possible.
- 4. Administration and teachers will direct students from hallways and general areas immediately.
- 5. Teachers will instruct students to move away from the direct line of vision from windows and doors. All exterior classroom doors should be locked, window blinds closed, and classroom door windows covered. All lights should be turned off and everyone should remain silent, including turning all cell phones on silent mode.
- 6. Designated administrative staff will be responsible for locking internal and external doors to all buildings.
- 7. During a lockdown, no one should exit upon hearing a fire alarm unless there is first-hand knowledge of a fire or police or administration has advised to exit.
- 8. The lockdown will remain in effect until law enforcement officers verify it is safe to resume school and school administration has given an "all clear" announcement. This may extend beyond normal school hours should the danger of harm still exist.
- 9. During a lockdown situation, parents must not attempt to enter the property or buildings until the area has been secured.

PARENT INVOLVEMENT

Parents are invited to participate as actively as they choose in school events. Opportunities exist in chaperoning field trips, serving as classroom parents, and volunteering in booster club activities. In order to volunteer in a classroom or as a chaperone, parents must sign and abide by the school's chaperone and volunteer guidelines.

PARENTAL SUPPPORT

The academy desires a harmonious relationship with parents. If parents have a question about a school policy or an event that involves their child, they are to notify their child's teacher. An effort will be made to resolve any differences and maintain excellent communication between parents and academy staff.

Parental support is an essential part of the education process. If, in the sole discretion of the administration, a parent has failed to support the administration or academy staff or the standards articulated in the academy's Doctrine Statement, the administration reserves the right to deny the student continued enrollment in the academy.

SCHOOL COMMUNICATION

EVA uses NetClassroom as the primary means of communicating a student's academic progress, attendance, and conduct. Parents are responsible for reviewing NetClassroom on a regular basis and contacting teachers with any concerns via email. Many teachers utilize Remind (www.remind.com) to communicate assignments and classroom reminders of important details through mobile text alerts.

Parents should ensure that the school has a current email address that is checked regularly for communication from the school. The school uses Facebook, Twitter, the school website, and an electronic newsletter to provide ongoing details about events and information of importance to EVA families.

NEW STUDENTS

All new students are accepted on a probationary basis for the first nine weeks of enrollment. During this time, students must perform on grade level and demonstrate good behavior for the probationary status to be removed. Students whose current work or behavior is not satisfactory may be placed on academic probation or asked to withdraw.

CONDITIONS OF ENROLLMENT AND STATEMENT OF COOPERATION

As part of the registration process, parents/guardians must agree to the following statements.

The school policy is to make **no refunds** of the first month's tuition.

It is a privilege and not a right for students to attend Eagle's View Academy. The school reserves the right to dismiss any student who does not cooperate with any phase of the educational program and process, be it curricular or extra curricular, or whose attitudes and actions are not in harmony with the aims and ideals of the school, including, but not limited to, the sexual preference of the student or parent/guardian. Eagle's View Academy's administration has full discretion in the discipline of students, including the issuing of demerits, detention, suspension (in-school or out), and expulsion from the school for conduct deemed by the school to be improper, regardless of where the incident giving rise to such discipline occurs.

In order to preserve the spiritual atmosphere nurtured at Eagle's View Academy, the school has a "Zero Tolerance" policy regarding possession and/or use of drugs, alcohol, and tobacco (in <u>any</u> form) products **on or off campus**. If in the judgment of the school administration, it is determined a student should be drug tested, parents/guardians agree to have their child(ren) tested, at their own expense, by an appropriate medical provider approved by Eagle's View Academy, to conduct such drug test. If parents/guardians are unwilling to permit such a drug test, or to release the results of such test to Eagle's View Academy, parents/guardians shall withdraw their child(ren) from the school and thereby waive all rights to any recourse.

Parents/guardians understand and agree to the need for reasonably determined investigations of student activities which may involve and include searching a student's belongings (i.e., book or carrying bag, lunch box, purse, gym bag, technological devices, etc.), locker, and social media. Permission is granted for any motor vehicle in a student's possession to be searched for stolen or improper items. The administration will attempt to contact parents/guardians prior to the search, but as circumstances merit, such contact may not be possible.

A student's continued enrollment at Eagle's View Academy is conditioned upon prompt and timely payment of all tuition and any necessary fees (including late fees). In the event of withdrawal or expulsion of a student from Eagle's View Academy for any reason, parents/guardians waive all rights to a refund of tuition and fees previously remitted and further understand that they remain obligated for any tuition and fees not yet having been paid. There is a \$500 withdrawal fee that applies to any student that withdraws after completing the enrollment process. Student records will not be released during the school year when the student's account is delinquent. Records will also be held for students who withdraw for any reason until their balance (including

athletic fees, school pictures, sports equipment or uniforms not turned-in, etc.) is paid in full.

As a condition of attending EVA, students (including those 18 and older) must reside under the care of their parents or a legal guardian. Students who do not meet this requirement may be asked to withdraw.

Parents/guardians give Eagle's View Academy permission for their child(ren) to take part in all school activities, including bus trips, sports activities, and school sponsored trips away from the school premises.

In case parents/guardians are unable to be reached during an emergency, Eagle's View Academy is authorized to contact, and if necessary, release a student to their family physician or emergency contacts listed in the registration information. In a serious emergency, when parents/guardians cannot be reached, Eagle's View Academy is authorized to take students to a physician or the nearest emergency room for treatment. Eagle's View Academy does not assume responsibility for payment of a physician in any case.

Parents/guardians further agree to hold the school, and its agents, harmless for any liability to students or any guardian or parent thereof because of any claims on behalf of a student against the school, or any agent thereof, because of an injury or alleged injury to a student. This includes injuries that happen during school activities or athletic events.

Should legal action, for any reason, be taken against Eagle's View Academy, any employee or agent thereof, on a student's behalf, and the school or its agent not be found at fault, those bringing an action agree to pay any attorney fees, court fees, damages or other costs that Eagle's View Academy or its agent should incur to defend itself against such action. All legal matters must be handled through arbitration.

Parents/guardians agree to be held by the policies and rules set forth in the Parent/Student Manual.

This Statement of Cooperation will be in effect for as long as students attend Eagle's View Academy.

SEARCH AND SEIZURE POLICY

Eagle's View Academy supports all staff in the maintenance of law, order, discipline and decorum in its school and during authorized school functions which take place on or off school property.

Eagle's View Academy therefore prohibits the possession, on school property or at authorized school functions, of substances or objects which may threaten good order, discipline, decorum and public safety. Such materials or objects may include, but are not restricted to:

- 1. Alcoholic beverages;
- 2. Tobacco products (any form);
- 3. Illicit drugs;
- 4. Stolen property;
- 5. Weapons, either restricted or prohibited by law;
- 6. Any object which may be used as a weapon and which may cause serious injury;
- 7. Hate literature, racist material, pornography, etc.; and
- 8. Unauthorized electronic devices.

Students and visitors to the school may on occasion have in their possession prohibited materials or objects (such as alcohol, illicit drugs, stolen goods and weapons). The school therefore authorizes the administrator or his designates, on the basis of reasonable grounds to believe that a student or visitor is in possession of a prohibited substance or object, and in accordance with these procedures, to conduct searches and, where necessary, to seize prohibited substances or objects.

Students shall have no reasonable expectation of privacy in areas designated to them for storage of personal belongings on school property (i.e., lockers, offices, cubby holes, etc.), nor shall students have a reasonable expectation of privacy in any belongings they may transport onto school property in a bag or on their person (i.e., backpacks, purses, book bags, wallets, pockets, personal computers, cell phones, etc.), or in their personal vehicles.

STUDENT ORIENTATION

At Student Orientation, parents/guardians and students will have the opportunity to see their classrooms, meet their teachers, and find out what will be expected of the students for the new school year. Important classroom information will be given at this meeting. Birth certificates of all students attending Eagle's View Academy must be provided to office personnel by Orientation day.

FIRST DAY OF SCHOOL

It is best for the parent or guardian to leave the student with the teacher on the first day of school. When the parent or guardian remains in the classroom, it makes the period of adjustment more difficult for student, parent/guardian, and teacher.

SCHOOL HOURS

School hours are:

Lower School (K5 -6^{th} grade) 8:00am -2:25pm Middle School ($7^{th} - 8^{th}$ grade) 7:50am -2:45pm Upper School ($9^{th} - 12^{th}$ grade) 7:50am -2:45pm

If a lower school student arrives later than 8:00am, or if a middle school or upper school student arrives later than 7:50am, the student must be signed-in at the office to obtain an admittance slip to class.

All students must be picked-up no later than 3:15pm. If any student is not picked-up by 3:15, the student will be placed in after-care where daily charges will apply.

ATTENDANCE POLICY

When a student is not in school, unless he/she is on a school-sponsored off campus activity, that student is recorded as absent regardless of the reason for the absence. Students who are placed in ISS are not recorded as absent.

A note must be turned in to the office for all excused absences from school upon the student's return to school. An excused absence is an absence for medical/dental reasons (doctor's note required), illness with a doctor's note, death of a family member, college visit (juniors and seniors only), or absences of a spiritual nature. Absences of a spiritual nature include community service with an approved Christian organization, mission trip, etc., providing proper documentation is submitted. College visits also require proper documentation such as an official letter from the college on letterhead upon return to school. Absences due to extenuating circumstances may also be excused by the administration on a case-by-case basis.

A student will be allowed to make up all work missed from an excused absence. Class work missed by the student must be made-up the following day after the student returns to school. Without notice from a parent/guardian, work may not be made up. Skipping class(es) and out of school suspension are unexcused absences and academic work may not be made up.

Students will find make-up assignments posted on-line. No preplanned absences are allowed during semester exams, final exams, or SAT's.

For students in Lower School, nine unexcused absences will be allowed per semester. Students that have more than nine unexcused absences in a semester may be denied credit and may be required to attend summer school.

For all grades $7^{th} - 12^{th}$, attendance is <u>recorded each class period</u>, rather than by the day.

For students in Middle and Upper School, nine unexcused absences will be allowed per semester for both standard and semester courses. Students that have more than nine unexcused absences in a semester from either a standard or semester course may be denied credit for that course and may be required to attend summer school.

Middle and Upper School students must be in attendance for a minimum of 70% of the class period to be counted present. For example, in a 50-minute class period, a student must attend a minimum of 35 minutes.

Lower School students must be present for a minimum of 70% of the school day to be counted present. Therefore, students in the Lower School will not be counted as present if they leave school before 12:30pm or arrive to school later than 10:00am.

In order to withdraw a student during the school day, the student must be first signed out through the school office by a parent or an adult designated by the parent.

Tardy Policy for Lower School Students (Kindergarten-6th Grade Students)

Lower school students (K5-6th grades) will be assigned Attendance Recovery each time they accumulate <u>five tardies</u> within a quarter. A \$10 fee will be charged for each Attendance Recovery. Students that fail to attend an assigned Attendance Recovery will be assessed a \$15 no-show fee and Attendance Recovery will take place during two lunch periods the following week.

Tardy Policy for Middle and Upper School Students (7th-12th Grade Students Only)
An accumulation of <u>five tardies</u> in any period (1st-7th) in a quarter will result in the student being assigned Attendance Recovery. A \$10 fee will be charged for each Attendance Recovery. Students that fail to attend an assigned Attendance Recovery will be assessed a \$15 no-show fee and Attendance Recovery will take place during two lunch periods the following week. No demerits will be issued for the first five tardies in a quarter.

An accumulation of <u>ten tardies</u> in any period (1st-7th), and <u>every fifth tardy beyond the</u> <u>tenth tardy</u>, in a quarter will result in the student being assigned a Saturday school. The student will be given 2 demerits for reaching the tenth tardy, and every fifth tardy beyond the tenth tardy, in a quarter. A \$25 fee will be charged for any Saturday school. Failure to attend a Saturday school will result in a \$30 no-show fee, three days of Attendance Recovery (to be held during lunch), and a possible parent conference.

ATTENDANCE EXAM EXEMPTION

Students in 7th -12th grades with no more than three excused or unexcused absences in any one of their scheduled classes in the first semester may exempt a semester exam in any one course in which they have a "C" or higher semester average. This same exemption applies to second semester exams as well.

END OF DAY POLICY

Once a student's school day has been completed, the student is required to leave campus. This applies to all students whose school day ends prior to 2:45pm, begins later than 7:50am, or students who have been signed in or out by parents. Students that remain on campus more than 30 minutes after their school day has ended will be assessed appropriate late pick-up fees.

VISITOR IDENTIFICATION

All visitors are required to check-in with the main office before being admitted to any area of the school's campus. Visitors must sign the visitor sign-in form and wear a visitor identification badge while on campus during school hours. Visitors are expected to be in modest dress while on campus.

RESTRICTION ON CHILD PICK-UP

If parents/guardians are divorced or separated, and one parent/guardian is <u>not allowed</u> to see or pick-up a student, the school office <u>must</u> have on file a certified copy of the court order of Final Judgment.

CHILD ABUSE PREVENTION POLICY

Florida Statutes Ch. 39.201 states that school personnel must, under penalty of law, report any physical or threatened abuse that is reasonably suspected. The academy is a mandatory reporter and is required to report any suspected abuse to the Department of Children and Family Services.

LUNCH

Each student is responsible for bringing his or her own lunch. Drink and snack machines are available during lunch time. Please keep in mind that there will not be a microwave or refrigerator available for use.

A lunch plan will be offered during the week. Students may purchase lunch items as desired based on various menu choices.

Students are not allowed to receive food or drinks from anyone other than an approved family member or guardian. Students are not allowed to leave campus for lunch and return without a parent signing them in at the front office. All students are required to eat lunch in the lunchroom unless given prior permission. Only parents, guardians, and grand parents are allowed to eat lunch with their related student. School-age students that do not attend Eagle's View Academy are not allowed in the lunchroom.

ANNOUNCEMENT TIME

Each day, at a designated time, school announcements will be made over the school's intercom system. During this time, students may eat a light snack. It is the expectation of the school that students who wish to snack during announcements are prepared before the school day begins. Students in Middle and Upper School will not be allowed to purchase snacks from the vending area or from Elementary teachers. A teacher may suspend eating snacks for a limited time if students abuse this privilege.

CHAPEL

Chapel is a weekly event for every grade level. During this time, students will be part of a worship service that is insightful, fun, and exciting. The purpose of this event is to offer all students an opportunity to dedicate themselves to God and to nurture those who already have a personal relationship with Him.

Chapel is a required part of the school week. Attendance is mandatory for all students except for those with express approval from the school's administration.

LIBRARY

Students have access to the school library. Students who do not return books by the due date are charged a fine of ten cents a day (weekends excluded). Lost books must be paid for by the student. Fines assessed by the library are added to the student's school account.

TELEPHONE USAGE

Students are not permitted to use the school office phone except in cases of emergency or to relay school-related information.

INTERNET USAGE

Students may have access to use of the internet as part of their classroom experience. Internet usage will be restricted to specific supervised time periods. Students may not use the internet without proper faculty supervision. Eagle's View Academy maintains a security measure blocking inappropriate internet material. Internet usage is limited to

websites that are educational in nature and appropriate for students in a Christian school environment. Students attempting to violate this policy will be dealt with according to the school's Code of Discipline.

STUDENT WEBSITES AND SOCIAL MEDIA

Any student found with online material that is deemed inappropriate to the purpose and mission of the academy will be considered to be in direct disobedience and will be subject to disciplinary action up to and including immediate ineligibility to attend the academy. This may include, but is not limited to, threats, harassment, offensive language, nudity, sexual innuendos, inappropriate content or pictures, or anything that may reflect negatively upon the academy.

BRING YOUR OWN TECHNOLOGY POLICY

Purpose for Bring Your Own Technology Program (BYOT)

As new technologies continue to change the world in which we live, they also provide many new and positive education benefits for classroom instruction. Eagle's View Academy is committed to moving students and staff forward in a 21st century learning environment. As part of this plan, EVA will allow students to bring their own technology (laptops, netbooks, and tablets) on campus and access our wireless network during the learning day.

Parameters of Using Technology in the Classroom

For purposes of BYOT, "Technology" means a privately owned wireless electronic device that can be used for word processing, wireless internet access, image capture/recording, sound recording and information transmitting/receiving/storing, etc. Only the internet gateway provided by the school may be accessed while on campus. Personal internet connective devices such as but not limited to cell phones, tablets, smartwatches, and personal internet hotspots with mobile networks are not permitted to be used to access outside internet sources at any time. Responsibility to keep the device secure rests with the individual owner. Eagle's View Academy, nor its staff or employees, is not liable for any device stolen or damaged on campus. If a device is stolen or damaged, it will be handled through the Principal's office similar to other personal artifacts that are impacted in similar situations. It is recommended that skins (decals) and other custom touches are used to physically identify your device from others. Additionally, protective cases for technology are encouraged.

Plan for Using Technology in the Program

Students may bring their own technology onto the Eagle's View Academy campus. Upon bringing personal devices on campus, students must have the device approved by the EVA Technology Department. For students in grades K-6, approved devices may only be brought and used whenever a student's teacher has given permission for use in the classroom. Permission for students to bring approved personal technology into the

classroom should not be presumed until it has been explicitly given. For students in grades 7-12, permission to bring approved personal technology into the classroom can be presumed, but the use of the technology may be limited by the classroom teacher at the teacher's discretion. The teacher is the final authority on the use of technology in his/her classroom. Students will not have the ability to print or access to any of the school printers through their personal electronic devices.

Procedures for Using Technology in the Classroom

Students will be allowed to access the internet via wireless connections that cover the entire school campus. Students in the classroom may use only Wi-Fi devices that have been approved by the Technology Department of Eagle's View Academy. Wi-Fi only iPods will not be approved for classroom use. No devices with mobile networks will be approved or allowed in any manner in the classroom. Students may not use any device in the classroom that has not been approved by the Technology Department.

In order to have a device approved by the Technology Department, students or parents must present the device to designated Technology Department personnel for an evaluation of the device. It will be in the sole discretion of the Technology Department whether a device meets the acceptable standards of the school's policy. Once a determination has been made that a device meets the school's standards, the Technology Department will place a school-issued sticker on the device for the purpose of allowing school personnel to know that the device has been approved and is allowable in the classroom. Without the school-issued sticker, devices may not be brought into the classroom or used in any manner.

Upon the approval by the Technology Department, students may access the school's wireless connection via their Wi-Fi device. Directions to access the school's wireless connection will be given by the Technology Department at the time that a device has been approved. Technology devices may then be used in accordance to each classroom's policies and at designated times.

Permissions for Using Technology in the Classroom

The use of technology to provide educational material is not a necessity but a privilege. A student does not have the right to use a device at school. When abused, technology privileges will be taken away. When respected, the technology policies will benefit the learning environment. The school has the right to collect and examine any device that is suspected of breaching any of the school's technology policies.

Teachers are the authority in the use of technology in the classroom. There will be times that technology will not be needed or allowed and devices must be stored away during those times. While in school, devices must be in silent mode and may not be used to cheat on assignments, quizzes, or tests. Devices may also not be used for the purpose of making calls, texts, or instant messages. Only access to files on the device or

internet sites which are relevant to the classroom curriculum are allowed. Games are not permitted.

HOMEWORK

Believing that homework is an integral part of the school program and has a powerful effect on learning, each teacher is at liberty to give homework to aid the students in advancing their studies. Each student is required to complete homework assignments on time, and the teacher is under no obligation to take late work or permit make-up assignments, except in the case of an excused absence.

Homework is given for several reasons:

- 1. **For reinforcement:** Eagle's View Academy believes that most students require adequate review to master material essential to their educational process.
- 2. **For practice:** Following classroom explanation, illustration, and review of new work, homework is given so that the material will be mastered.
- 3. **For remedial activity:** As instruction progresses, various weak points in a student's grasp of a subject become evident. Homework following instruction is given to overcome such difficulties.
- 4. For special projects: Book reports, compositions, special research assignments, and projects are some of the activities that are frequently the subject of homework attention. As failure to complete such homework will affect a student's daily grade, full cooperation on the part of the parent or guardian is necessary in helping to ensure that these assignments are completed. Repeated delinquent homework could result in an academic detention and demerits.

Students in select grade levels may be provided with a planner to record homework assignments, projects, and scheduled events.

If a Middle or Upper School (7th-12th grades) student fails to complete assigned material within the allowable time, a late assignment may be turned-in the next school day for the maximum of 50% credit. Assignments turned-in after this time will not be given any credit, and a zero will be issued as the grade for the assignment.

CONFERENCES WITH FACULTY

It is the desire of the administration and the faculty to be of service to parent/guardian and student. Each teacher has an email address, which may be accessed by parents/guardians and students for enhanced communication. It is recommended, however, that conferences with faculty be made by definite appointment through the

school office. To speak with a faculty member, please call the school office between 8:00am and 2:30pm. If the faculty member is unavailable, the call will be returned as soon as possible.

GRADING SCALE

Grades 1-12	Grade K5
A = 90 - 100	E = Excellent
B = 80 - 89	S = Satisfactory
C = 70 - 79	N = Needs Improvement
D = 60 - 69	U = Unsatisfactory
F = 59 and helow	

REPORT CARDS AND PROGRESS REPORTS

Eagle's View Academy uses internet-based software to report student academic progress. Report cards will be posted on the school's internet-based software at the end of each nine-week grading period. Current grades for all grade levels will be available on a weekly basis through the school's internet-based software. A mid-quarter progress report for all students will be sent out during the fourth week of the nine-week grading period. Any account that is not up to date or kept current will result in a student's account being blocked and records made unavailable.

GRADE CLASSIFICATION FOR INCOMING STUDENTS

Transfer students will be classified based on how many credits they have completed with passing grades at the beginning of the school year.

•	Freshman	0 - 4.5 credits
•	Sophomore	5 – 10.5 credits
•	Junior	11 – 16.5 credits
•	Senior	17 or more credits

PROMOTION REQUIREMENT

A. LOWER SCHOOL ($K5 - 6^{th}$ GRADE)

In order to be regularly promoted to the next grade level, students in kindergarten through sixth grade must pass math, language, and reading. If a student were to earn a failing grade (U or F) as the final average in any of these subjects, the student cannot be regularly promoted to the next grade level.

In addition to not failing math, language, and reading, elementary students may not fail more than one other subject as determined by their final average. Failing two subjects

will prohibit Eagle's View Academy from regularly promoting the student to the next grade level. Stanford Achievement Test results may be used to determine whether a student has the aptitude to be admitted as a returning student at Eagle's View Academy.

B. MIDDLE SCHOOL AND UPPER SCHOOL (7th – 12th GRADE)

In order to be regularly promoted to the next grade level, students in seventh grade and above must achieve an overall grade point average (GPA) of 2.0 or higher on the final report card. Anything under a 2.0 GPA (i.e. 1.99) will prohibit Eagle's View Academy from promoting the student to the next grade level. Final GPA is based on actual GPA, which may not be rounded.

In addition to the GPA requirement, students in all grades must pass math, language, and Bible. If a student were to earn a failing grade as the final average in any of these subjects, the student cannot be regularly promoted to the next grade level. Stanford Achievement Test results may be used to determine whether a student has the aptitude to be admitted as a returning student at Eagle's View Academy.

One year of Bible is required for each year a student attends Eagle's View Academy. A student who fails Bible may not be accepted as a student at Eagle's View the following year.

All students in grade levels ninth through eleventh must successfully earn a minimum of six credits per year in required course work to be regularly promoted to the next grade level. A total of twenty-four credits are required to graduate. In addition, all 9th-12th grade students must complete a total of 48 hours of documented community service (prorated based upon number of semesters attending Eagle's View Academy) before graduation. For twelfth grade students, please see graduation requirements.

8th HOUR

Students that are academically at-risk or whose GPA has fallen to a 2.25 or below (as evaluated at the end of each of the first three quarters of the school year) may be required to attend 8th Hour. 8th Hour is a program designed to be an extension of the school day that allows these at-risk students to receive greater accountability and attention consistently until they are no longer at risk of failure or retention. During the program, students will be monitored by a classroom facilitator who will ensure that students are attending necessary help classes and completing homework, assignments, and missed/make-up work. Tutors will also be available each week. This program will be held each Monday through Thursday, 2:50pm-3:40pm. There will be no 8th Hour during SAT testing days, on half-days, or during semester or final exams.

Students that attend this program will be unable to attend any athletic practices or clubs/ organizations until after 3:40pm. Students that are not required to attend 8th Hour may elect to attend this program, but will be held to the same daily responsibilities of those who are required to attend. The cost of this program is \$200 per quarter, which may be billed in two monthly payments of \$100 during the quarter that a student attends 8th Hour.

SUMMER SCHOOL

Eagle's View Academy summer school is offered each summer for the purpose of allowing students to retake failed courses that are necessary for promotion to the next grade or graduation. Students may also retake high school core classes in which they made a "D" or "F" for the purpose of improving their grade point average. All courses taken over the summer may replace "D" or "F" grades with a maximum of a "C" in the course. Summer school for the purpose of accelerating graduation is not permitted.

Because students are retaking courses which they had during the school year, summer school is offered through a Christian online curriculum based on mastery learning. A teacher will be with the students throughout summer school to provide help and facilitate the coursework, but direct instruction outside of the online curriculum is not provided. Students are required to complete their course material in the six weeks that summer school is in session. Students that do not attend Eagle's View Academy may be admitted to Eagle's View Academy summer school with the approval of the administration.

Summer school is a privilege offered by Eagle's View Academy. Parents will incur all costs associated with summer school. These costs are not covered by any accepted scholarship programs. Choosing not attend summer school for any reason may result in a student being retained. A student attending summer school may not miss more than four days throughout the six-week summer school time period. Students in attendance are required to adhere to the Friday Dress Code standards outlined in this manual and follow the school's Code of Discipline. Should student behavior not meet the standards of the Code of Discipline or should the student's behavior create a distraction, the school's administration reserves the right to dismiss the student from the privilege of attending or completing summer school.

GRADE RECOVERY

Eagle's View Academy offers two types of grade recovery. The first type is grade recovery for the purpose of promotion to the next grade. This type of grade recovery is referred to as retaking a failed course and is only available through the Eagle's View Academy summer school to students who attended Eagle's View Academy in the previous school year. Please see the section regarding summer school for more information about this option.

The second type is grade recovery for high school students who have not been retained or fallen below the grade point average required for promotion. Those high school students who wish to improve their grade point average and have made a "D" or "F" in a core class may retake that class through Eagle's View Academy's online curriculum or through Florida Virtual School if the course is not available through Eagle's View Academy's online curriculum. Eagle's View Academy students who wish to grade recover a core course must follow the following guidelines:

- Students must seek and gain approval from the Eagle's View Academy Academic Advisor.
- Students must complete all grade recovery work by their date of graduation. Any work completed after the date of graduation will not be included on the student's official transcript from Eagle's View Academy.
- Students may only grade recover a maximum of 3 credits on their high school transcript.
- All courses taken for grade recovery may replace "D" or "F" grades with a maximum of a "C" in the course.

COURSE OFFERINGS

For grades kindergarten through sixth grade, Eagle's View Academy offers its students courses in Language Arts, Spelling, Penmanship, Vocabulary, Literature, Mathematics, Science, Health, History, Bible, Music, Art, and Physical Education.

Students in seventh and eighth grades are offered courses in English, Mathematics, History, Science, Bible, and various electives (including Physical Education, Reading, and Keyboarding).

For grades ninth through twelfth, students are offered the following course options:

English: English I

English II

American Literature (11th and 12th grades)

Mathematics: Algebra I

Algebra II Geometry

Pre-Calculus (Trigonometry and Analytical Geometry)

Calculus Statistics

Math for College Readiness

Science: Physical Science

Biology (with lab)

Chemistry (with lab)
Physics (with lab)

Social Studies: Government

Economics

American History World History Holocaust

Contemporary History

Foreign Language: Spanish I and II

Chinese I, II, and II*
French I and II*
Latin I and II*

Physical Education: Personal Fitness

Weightlifting (Beginning, Intermediate, and Advanced)***

Computer/Business: Multimedia Foundations (Yearbook)

Fine Arts: Art History

Creative Photography**
Performing Arts (Drama)

Speech

Misc. Electives: Elective Lab Courses

Home Economics Criminal Justice

Office/Teacher's Aide***

Student Life Skills

The scheduling of courses is completed by the academic advisor in order to assist each student in meeting graduation requirements. Students may request specific non-required courses when such are available.

If approved by the academic advisor, students in ninth through twelfth grades may drop a non-required course up to one week into the first grading period. Students dropping a course after the one week deadline will receive an "F" for the semester.

If approved by the academic advisor, on-line classes are available on a selective basis for those students seeking courses not offered at Eagle's View Academy, excluding all foreign language courses. Credits are earned through Florida Virtual School or Eagle's View Academy's on-line academy and are transferable to Eagle's View Academy.

- *All Foreign Languages other than Spanish I and II will be taken in the EVA Language Lab through a partnership with Florida Virtual School. These credits meet the Florida State online learning graduation requirement found in Florida Statute 1003.428.
- **Creative Photography is a Florida Virtual School course that can be taken in the EVA Elective Lab. This credit meets the Florida State online learning graduation requirement found in Florida Statute 1003.428.
- ***Weightlifting earns a full credit but does not affect GPA in any way. Office/Teacher's Aide earns a half credit and does not affect GPA in any way. Study Hall earns no academic credit and is graded as pass/fail.

HONORS COURSES

Honors courses are available in core subjects (English, Math, Science, and Social Studies). Upon meeting the following requirements, students will receive an additional quality point for grades earned in an honors course.

For incoming 8th grade students, honors classes are offered only by the administration based upon previous year's grades, teacher recommendation, and standardized testing scores.

Incoming 9th grade students, must have an 8th grade GPA of 3.0 or higher or a "B" or higher the prior year in the specific subject area.

Incoming 10th – 12th grade students must have a cumulative weighted GPA of 3.0 or higher or a "B" or higher the prior year in the specific subject area.

Honors students should expect exams that include additional higher-level questions than those in a standard course. Students in honors courses should further expect additional questions or problems on homework assignments and between two to four additional projects per semester. A student, with parental approval, may change from an honors course to a standard course only within the first three weeks of a semester.

VIRTUAL LEARNING LAB

Eagle's View Academy provides the opportunity for students to complete select foreign languages and some upper level high school courses through the EVA Virtual Learning Lab (VLL). The VLL is a partnership between Florida Virtual School (FLVS) and Eagle's View Academy and provides students at EVA an innovative and technology-based learning environment for a wide range of courses that may not usually be available or accessible during the traditional school day due to scheduling. Students participating in VLL courses will start with their classes at the beginning of the school year. Students

attending classes in the VLL will be scheduled a class period at EVA in one of our computer labs and will be under the authority and direction of an EVA classroom facilitator. Courses are taught and grades are provided by FLVS and their instructors. Eagle's View Academy will record the FLVS grades and incorporate these grades into the student's records.

In order to enroll in a FLVS course, students must first be approved by EVA's academic advisor. Once approved, students are required to register individually with FLVS at www.flvs.net/. Parents may also register for a parent account with FLVS by going to http://www.flvs.net/parents/Pages/ParentGuardianAccount.aspx. This account will allow parents to monitor their child's progress.

All FLVS classes are delivered in a one semester (.5 credits) format and final grades are not issued by FLVS until classes are complete. EVA will monitor the progress of each student in the VLL. When students fall behind the normal pace required to complete a course within the required time frame, students will not be awarded any credit until the correct pace is restored. A grade of "Incomplete" will be assigned for any course that is not on proper pace. It is imperative that students complete all VLL courses no later than the last day of school or proper credit will not be awarded.

DUAL ENROLLMENT AND EARLY ADMISSIONS PROGRAM

Eagle's View Academy offers the opportunity for qualifying juniors and seniors to earn high school credit and college credit at the same time. Students are required to have an unweighted cumulative GPA of 3.0 or higher, pass the college placement test, and be in good disciplinary and attendance standing with the academy to qualify for this program. Please contact the academic advisor for further eligibility requirements.

Juniors and seniors who are eligible for dual enrollment may take up to two college courses per Summer term, beginning with the summer term before their junior year. During the fall and spring semesters, junior and senior dual enrollment students will take up to three college courses each semester with the remainder of their required coursework being completed at EVA.

Seniors who are eligible for dual enrollment and have an unweighted GPA higher than a 3.5 may participate in the early admissions program. Seniors in the early admissions program must take a minimum of four courses at FSCJ and one course at EVA each semester.

Beginning with the 2014-2015 school year, Florida State College at Jacksonville began to charge a fee per semester hour for all students participating in the dual enrollment or early admissions program. In an effort to promote academic excellence and higher achievement, EVA will pay for two college courses per semester (up to 8 credits; fall and spring semesters only) for each student participating in the dual enrollment program.

EVA will pay for four college courses per semester (up to 14 credits; fall and spring semesters only) for each senior participating in the early admissions program. If a college course is offered on the EVA campus, dual enrollment and early admissions students may not take that class at any FSCJ campus. All other fees related to college classes are the responsibility of the parent of the participating student.

ACHIEVEMENT TESTING

All students participate in an annual national standardized achievement test. Eagle's View Academy currently uses the Stanford Achievement Test, Tenth Edition, for grade levels Kindergarten through eleventh. Parents are provided with copies of the testing results.

GRADUATION REQUIREMENTS

English	4 credits
Math ¹	4 credits-Algebra I or higher (must include Algebra I, Geometry, & Algebra II)
Science ¹	3 credits (must include Biology and either Chemistry or Physics)
American Government	½ credit
Economics	½ credit
World History	1 credit
American History	1 credit
Bible ²	4 credits
Physical Education	1 credit
Fine Art (Art, Drama, Speech)	1 credit
Electives	2 credits
Foreign Language	2 credits
Total Credits	24

¹ High School Courses Taken by Middle School Students: An academically advanced student in middle school who completes a high school course (such as Algebra I or Physical Science) can use the course credit toward the eighteen high school academic units required for admission of first-time-in-college students (freshmen) to institutions of the State University System of Florida and for Bright Futures eligibility. The high school course(s) completed by a middle school student shall not reduce the number of mathematics or science credits required for graduation.

² Students must take and pass a Bible course for each year of enrollment at Eagle's View Academy.

Additional Graduation Requirements:

- 1. All seniors must take the ACT or the Collegeboard SAT at least one time during their junior or senior year in order to receive a diploma from Eagle's View Academy.
- 2. All seniors must take and pass a minimum of five courses each semester during their senior year to participate in graduation ceremonies.
- 3. A senior must have a minimum of 23 high school ($9^{th} 12^{th}$ grades) credits in order to participate in the graduation ceremonies, and a total of 24 high school credits, including core requirements, and a minimum grade point average of 2.0 to graduate and earn a high school diploma.
- 4. All seniors must complete a total of 48 hours of documented community service (prorated based upon number of semesters attending Eagle's View Academy) before graduation. Documentation of community service must be turned-in to the school or guidance office no later than the end of the third quarter of the student's senior year.
- 5. All seniors must have completed and passed a minimum of ½ credit of online learning to earn a high school diploma.

SENIOR TRIP REQUIREMENTS

In order to participate in any senior trip, a student must have been promoted to the 12th grade at the completion of the first semester of their fourth year of high school. All deposits made for any senior trips will not be refunded and any remaining balance must still be paid.

CRITERIA FOR RECOGNITION AS VALEDICTORIAN OR SALUTATORIAN

The graduating student with the highest GPA that has taken at least Pre-Calculus, Physics, or Dual Enrollment during their senior year will be recognized as valedictorian. The graduating student with the second highest GPA that has taken at least Pre-Calculus, Physics, or Dual Enrollment during their senior year will be recognized as salutatorian.

FLORIDA BRIGHT FUTURES SCHOLARSHIP PROGRAM

Students at Eagle's View Academy have the opportunity to receive a Florida Bright Futures scholarship by earning the necessary grade point average in the required classes, making the minimum required score on the SAT or ACT, and donating community service hours.

Bright Futures Scholarship Requirements **Seniors should apply at www.floridastudentfinancialaid.org in December of senior year. Must also have completed a FAFSA in order to receive scholarship monies.				
	Florida Academic Scholar Award	Florida Medallion Scholar Award		
Award Amount	Award amounts are determined by the Florida Legislature each year. Please see www.floridastudent financialaid.org/ssfad/bf/awardamt.htm for details.	Award amounts are determined by the Florida Legislature each year. Please see www.floridastudent financialaid.org/ssfad/bf/awardamt.htm for details.		
Grade Point Average	3.5 weighted GPA using the credits listed below	3.0 weighted GPA using the credits listed below		
Required Credits	4 English credits 3 Math credits (Algebra I and above) 3 Science credits (2 with a lab) 3 Social Science credits	4 English credits 3 Math credits (Algebra I and above) 3 Science credits (2 with a lab) 3 Social Science credits		

2 Foreign Language credits

electives to raise GPA.

subscores only) or ACT 26

75 Hours

*May use up to 3 additional academic

SAT 1170 (Math and Critical Reading

STATE UNIVERSITY SYSTEM COLLEGE ADMISSIONS REQUIREMENTS

2 Foreign Language credits

electives to raise GPA.

subscores only) or ACT 29

100 Hours

Community Service

Test Scores

*May use up to 3 additional academic

SAT 1290 (Math and Critical Reading

18 Academic Credits and minimum SAT or ACT score		
English	4 credits	
Math	4 credits (Algebra I and above)	
Science	3 credits (2 with a lab)	
Social Science	3 credits	
Foreign Language	2 credits of the same Foreign Language	
	2 credits must come from English, Math, Science,	
Academic Electives	History, & Foreign Language courses	

NCAA DIVISION I ELIGIBILITY REQUIREMENTS

Students must register with the NCAA clearinghouse at the end of their junior year.		
English	4 credits	
Math	3 credits (Algebra I or higher)	
Science	2 credits (1 must be a lab)	
Social Science	2 credits	
Additional English, Math, or		
Science course	1 credit	
	4 credits from the above categories or	
Additional Academic Courses	foreign language	

COMMUNITY SERVICE

Continuing the mission of Eagle's View Academy, the school seeks to build relationships through service to others in our community. All 9th-12th grade students must complete a total of 48 hours of documented community service (prorated based upon number of semesters attending Eagle's View Academy) before graduation. In addition, we will facilitate community service opportunities for all students each year through Warrior Work Days.

UNSCHEDULED SCHOOL CLOSINGS

Eagle's View Academy follows the lead of the Duval County school system in all emergency school closings. School closing announcements will be made over local television, radio stations, and the school's website and automated voice message system. There may be extenuating circumstances that allow Eagle's View Academy to re-open before county schools. Such information will be available on the school's website and automated voice message system.

DRESS CODE

Students at EVA are required to dress according to the school's dress code. If a student is out of dress code, they will not be permitted to attend class until the dress code situation is corrected. Repeated issues of dress code violations will result in demerits being issued.

Hair must be neatly kept and clean at all times, and may not be a distraction to the classroom. Hair must be of a natural hair color and may not be dyed blue, red, etc. Hair

may not extend past the top of the eyebrows or the base of the neck. No bandanas or skull caps may be worn. Headbands are allowed, but may not be wider than one inch during the school day. Boys facial hair must be neatly trimmed, well-groomed, with no excessive length.

Only shirts with collars are allowed to be worn Monday through Thursday. No sleeveless shirts or tank-tops are allowed. A turtleneck is not a substitute for a collared shirt. All shirts must be tucked-in at all times, except on Fridays. Students may wear a knit sweater; however, a shirt with a collar must be worn underneath at all times. Quarter (1/4) zip and long-sleeve pullovers/shirts (with no hood) may be worn, but must be worn over a shirt with a collar. Long-sleeve shirts may not be made of sweatshirt, jersey, or thermal material. Hoodies are only allowed on Fridays.

Shorts, jeans, and pants are allowed. Shorts are allowed, but they must extend to the top of the knee. No baggy shorts, jeans, or pants are allowed, and all must have a neat hem with no holes. Pants must be worn around the waist, with no boxers showing. Pants may not have excessive writing, art work, or frayed portions on them. Boys may not wear lace shirts, lace shorts, or rompers.

A belt must be worn at all times. No break-away pants, sweatpants, warm-up pants, wind pants, or athletic shorts may be worn at any time during the school day. A student may not wear chains, spikes, or studs on clothing or belts, wallet chains, trendy jewelry (i.e., paper clips, safety pins, sweat bands), clips, piercings of any type, flip-flops, shoes with skates, house shoes, slippers or slipper-style shoes, sliders, hats, or caps. Hats and caps may not be worn or visible at any time during the school day. Piercings may not be concealed by using plugs, band-aids, or any other material. Tattoos may not be visible during the school day. Students may not wear any material with a confederate or Dixie flag, or any other item that may be considered racially or morally offensive. If any of the above items are worn, they may be permanently confiscated. Hair and clothing may not reflect extreme faddish styles or be worn to make a statement.

Only shirts with collars are allowed to be worn Monday through Thursday (example: a polo or oxford style shirt; **no Henley collars**). Collared shirts are to be buttoned and not worn as a jacket. A turtleneck is not a substitute for a collared shirt. No see-through shirts, tank-tops (including racerback, t-back, etc.), halter tops, strapless tops, or shirts with cut-outs are allowed (other than sleeve cut-outs below the shoulder). Sleeveless shirts must have a collar and come to the edge of the shoulder. Shirts and tops should not be tight and should not allow any undergarment to be seen. These rules also apply to the tops of dresses. Shirts must be long enough that when arms are raised or the student is seated, the stomach or lower back will not be exposed. Although shirts do not have to be tucked in, shirts are not to be tied up in the back or front. Shirts must be able to be buttoned to ensure modesty.

Students may wear a knit sweater; however, a shirt with a collar must be worn underneath at all times. No half-sweaters, cardigans, or jackets may be worn (Monday-Thursday) without a collared shirt underneath. Jackets and sweaters are not considered collared shirts. Quarter (1/4) zip and long-sleeve pullovers/shirts (with no hood) may be worn, but must be worn over a shirt with a collar. Long-sleeve shirts may not be made of sweatshirt, jersey, or thermal material. Hoodies are only allowed on Fridays.

Shorts are allowed, but should be no shorter than 3 inches above the knee (measured from the top of the kneecap) and must not rise higher than mid-thigh when student is seated. Dresses, skirts, and slits in dresses/skirts must be no shorter than 2 inches above the knee (measured from the top of the kneecap) and must not rise higher than mid-thigh when seated. Dresses must not be form-fitting. Jeans are allowed, but they must be regular fit, and cannot be baggy or overly tight. Pants and shorts must have a neat hem, no fraying, holes, or tears. Pants may not have excessive writing, art work, or frayed portions. No break-away pants, sweatpants, warm-up pants, wind pants, yogatype pants, leggings, jeggings, spandex, or athletic shorts may be worn at any time during the school day, with the exception of P.E. class. In regard to dress code for girls at EVA, modesty is our goal.

No shoes/sandals that go between the toes are allowed unless they have a strap across the back. No flip-flops, shoes with skates, house shoes, slippers or slipper-style shoes, sliders, hats, or caps are allowed, but modest hair accessories are permitted. Hats and caps may not be worn or visible at any time during the school day. Students may not wear any material with a confederate or Dixie flag, or any other item that may be considered racially or morally offensive. No chains, spikes, or studs on clothing or belts, or wallet chains are allowed. No trendy jewelry (i.e., paper clips, safety pins, sweat bands), gauges, or irregular piercings (eyebrow, lip, nose, etc.) may be worn. Only normal ear piercings may be worn. If any of the above items are worn, they may be permanently confiscated. Piercings may not be concealed by using plugs, band-aids, or any other material. Tattoos may not be visible during the school day.

Hair must be of a natural hair color, and may not be dyed black (to promote a gothic look), blue, pink, purple, etc. No skull caps may be worn. No gothic style clothing may be worn at any time, including black make-up, heavy black eye liner, lipstick, all black clothing, etc. Hair and clothing may not reflect extreme faddish styles, be worn to make a statement, or create a distraction in the classroom.

C. KINDERGARTEN THROUGH 5TH GRADE STUDENT DRESS

Students in grades K5 through 5th grade are not required to wear a collared shirt Monday through Friday; however, no oversized or extremely long shirts are allowed. Shirts are not required to be tucked-in on these days. No see-through shirts, spaghettistrap tops, halter tops, or shirts with cut-outs are allowed (other than sleeve cut-outs below the shoulder). Modesty is our goal. Additionally, students are not to wear flip-

flops, shoes with skates, or slippers to school. Shorts and skirts must be fingertip length when arms are held at the student's side. Students in $4^{th} - 5^{th}$ grades may not wear basketball/gym shorts, tank tops of any type, and shorts must extend no less than four inches above the top of the knee.

D. FRIDAY DRESS (CASUAL DAY)

Students are allowed to dress in a more casual manner on Fridays. There will be other special days that will be considered casual days throughout the school year. On casual days, non-collared shirts and T-shirts (not undershirts) may be worn. No sleeveless (boys), see-through shirts, off-the-shoulder shirts, tank-tops (including racerback, t-back, etc.), halter tops, strapless tops, or shirts with cut-outs are allowed (other than sleeve cut-outs below the shoulder). T-shirts with inappropriate writing on them will not be allowed. Writing that is inappropriate would include, but would not be limited to: beer logos, marijuana leaves, inappropriate music bands, sexual/inappropriate innuendoes, derogatory statements and/or pictures. Shirts may be untucked on this day, providing that the bottom of the shirt has a straight across or squared-off bottom. No athletic shorts, wind pants, yoga-type pants, spandex, leggings, jeggings, or sweat pants may be worn on this day. Boys must wear a belt on Fridays.

E. PHYSICAL EDUCATION (P.E.)/WEIGHTLIFTING DRESS

P.E. and Weightlifting dress consists of an Eagle's View P.E. T-shirt or Eagle's View athletic T-shirt and a pair of <u>black or green</u> shorts that cannot be too tight, too short, or covered by a T-shirt. Sweat/wind pants are also allowed. No biker shorts, yoga-type pants, spandex, or legging style shorts are allowed. Tennis shoes and socks must be worn during P.E. time. A lack of adherence to this dress code will affect the student's grade.

F. ATHLETIC EVENT DRESS CODE

Because the student is still representing Eagle's View Academy when attending an athletic event, modest dress code will be enforced. Students may be asked to leave an event if dressed immodestly or in a way that conflicts with the spirit of the Eagle's View Academy dress code. Demerits may be issued for those violating this policy.

*All dress code policies are subject to change and are ultimately up to the discretion of the administration.

HOMECOMING AND PROM DRESS REQUIREMENTS

Attending and participating in the school's Homecoming and Prom events is a privilege allowed to students. These events require students to adhere to specific dress requirements in order to be allowed to attend.

At these events, all boys must wear formal attire, which would include a tuxedo or formal suit with tie, along with dress shoes.

To attend and participate in these events, girls must wear full-length dresses. Dresses must show no cleavage and must ensure that the back of the dress covers to the height of the bra line. Modesty panels can be added to a dress to cover cleavage areas or open backs. Slits in dresses may be no higher than the top of the knee. Dresses may not be overly tight or form fitting. No two-piece dresses are allowed. All dresses worn to these events must be approved by the school's administration prior to Homecoming or Prom night. It is recommended to have dresses approved before any alterations to a dress occur in case the dress is not approved by the administration.

The administration reserves full discretion to approve or disapprove dress code items for these events.

CODE OF DISCIPLINE

Effective classroom discipline is a necessary element for proper learning. Discipline at Eagle's View Academy is not only used to achieve this goal, but also to help students learn self-discipline and positive character traits. In order to maintain a successful learning environment, students are expected to conduct themselves appropriately.

Eagle's View Academy believes in preventative, as well as corrective discipline. The teacher is responsible for maintaining appropriate classroom behavior. Teachers and administrators will help students recognize necessary boundaries and consistent leadership, thus guiding the student to achieve higher potentials.

Although some methods of discipline would, of necessity, vary according to a student's age and maturity level, our goal would be to provide outward controls until self-control could be taught and then become an integral part of a child's character. Eagle's View Academy expects full cooperation from both student and parent/guardian in the discipline of the student.

Attendance at Eagle's View Academy is a privilege and not a right. Students forfeit this privilege if they do not conform to the standards and ideals of work and life at Eagle's View Academy.

Eagle's View Academy uses various methods of discipline in correcting behavior. Some methods, depending upon the offense, may include the following: writing sentences, cleaning designated areas, standing up in class, etc. However, Eagle's View Academy primarily uses a demerit system for discipline. Within this system, demerits are issued for each offense and accumulated with in-school and out-of-school suspensions resulting.

Below is a list of general offense guidelines along with the number of demerits issued for the offense:

Class 1 (2 demerits)

Talking without permission

Chewing gum, candy, or eating

Failure to attend a teacher-issued detention

Writing notes not pertaining to class

Not paying attention (teacher's discretion)

Unprepared for class (teacher's discretion)

Unauthorized visit to a vehicle

Class 2 (3 demerits)

Cell phone visible

Horseplay (pushing, shoving, running)

Failure to follow directions

Repeated dress code violation (boy's shirt untucked, boy's no belt, visible tattoo, etc.)

Throwing objects

Class 3 (5 demerits)

Cell phone/electronic device class disruption

Class disruption

Disrespect to teacher (minor disrespect)

Public display of affection-minor (including any school function or event)

Repeated unpreparedness for class (teacher's discretion)

Unauthorized use of internet

Bullying/Harassment (minor offense)

Class 4 (10 demerits)

Cheating*

Direct disobedience or disrespect to teacher (major disrespect)

Drawing obscene or profane images

Lying or the appearance of dishonesty*

Physical contact (pushing, hitting, fighting, etc.)

Plagiarism

Public display of affection-major (including any school function or event)

Tampering with school or teacher property

Skipping a class

Unauthorized use of a cell phone or any electronic device/toys

Use of forged notes/excuses

Use of profane/obscene gestures or language*

Bullying/Harassment (major offense)

Class 5 (20 demerits)

Defacing school property
Stealing**
Skipping school
Leaving campus without permission

Class 6 (automatic suspension)

Activating fire alarm (minimum one day suspension)

Destruction of school property** (minimum one day suspension and pay to replace/repair)

Distribution/possession of obscene material (minimum one day suspension)

Inappropriate use of internet***

Vandalism of personal property

Class 7 (automatic withdrawal)

Arrested by law enforcement (on or off school property) (does not require adjudication or filed charges)

Cheating (third offense)

Lying (third offense)

Use of profane/obscene gestures or language (third offense)

Inappropriate material written or posted on-line.

Possession or use of tobacco (in <u>any</u> form, including dip, chewing tobacco, hookah, or electronic cigarettes), drugs, or alcohol (on or off school property)

Possession of weapons (i.e., firearms, knives, etc.)

Sexual Misconduct

Threats of violence

Accumulation of demerits

Accumulation of 10 demerits After school detention-\$10 fee
Accumulation of 20 demerits Saturday School-\$25 fee (9-11am)

Accumulation of 30 demerits 1 day suspension
Accumulation of 40 demerits 2 day suspension
Accumulation of 50 demerits 3 day suspension
Accumulation of 60 demerits Automatic withdrawal

Note: Any suspension will be treated as an unexcused absence, which may result in a zero for any missed work. After the accumulation of 30 demerits, students may be placed on disciplinary probation. See the "Disciplinary Probation" section for further details.

^{*}Students will be issued ten demerits and receive a zero on school work. This will take effect on the first offense. Upon the second offense, the student will receive 10 demerits, Saturday school, and will be placed on disciplinary probation.

**Eagle's View Academy encourages students to respect all property associated with the school and others. If a student is caught stealing or defacing school property or the property of another, in any way, the parent or guardian will be financially responsible to bring the property back to original condition. If more than one student is involved, the cost will be equally divided among those families. Students involved will be automatically suspended.

***Students violating the school's internet policy will receive three days of suspension from school upon the first offense. This may also result in the forfeiture of computer privileges. Additional offenses may result in expulsion.

For any offense not listed, the demerit count will be determined by the Principal. A note home will be emailed to the parent or guardian giving notification of any offenses committed where demerits were issued.

Teachers may issue after-school detention instead of demerits. In such a case, the student will be informed of the detention and it will be the student's responsibility to inform the parent or guardian.

In-School Suspension (ISS)

If a student receives ISS, the following rules apply:

- 1. The student will copy from the encyclopedia or the dictionary. The student may also do physical labor (sweeping, picking-up trash, etc.) during this period. The student will only be excused for emergency bathroom needs.
- If a student is absent from school on the day of ISS, the student will serve ISS on the day of returning to school. All penalties will be assessed on the original assigned day of ISS.
- 3. There is no talking, sleeping, resting with head down, or wasting time during ISS. A student's penalty will be extended into the next school day in order to complete ISS work if the student has been lazy, careless, or resistive.

CONDUCT EXAM EXEMPTION

Students in 7th -12th grades with three or fewer demerits may exempt one second semester exam in any one course in which they have a "C" or higher final average.

CELL PHONE DISCIPLINE POLICY

As cell phones have become an increasing threat to academic integrity and privacy as well as a significant distraction in the learning environment, EVA has established the policy that cell phones may not be seen or heard from during the school day. As smart

watches are extensions of a cell phone, smart watches are included in this policy. Cell phones are allowed to be in the possession of a student during the school day, but, unless directed or approved by a teacher or administrator, students may not view, access, or use their cell phones in any way. Without express permission, cell phones, ear buds, headphones, or Bluetooth devices should never be visible or in plain view at any time. They should be off or in silent mode throughout the school day.

There are specific punishments for the visibility, distraction, or use of a cell phone during school hours in effort to partner with parents to promote the enforcement of this policy.

The first violation of this policy will result in demerits and the cell phone being confiscated from the student and turned-in to the school office. The phone will only be returned to a parent directly and will not be released to the student. The parent, upon retrieving the cell phone, will be given information regarding the school's cell phone policy as the next offense will result in a charge to the student's account.

The second offense, and each offense thereafter, will result in demerits and the cell phone being confiscated and turned-in to the school office. The phone will only be returned to a parent directly after signing a form to release the phone and paying a \$10 charge.

Continued abuse of the cell phone discipline policy could result in the student not being allowed to have a cell phone on school property at any time.

LOWER SCHOOL (K5-6th GRADE) CLASS MANAGEMENT AND DISCIPLINE

A. KINDERGARTEN AND 1st GRADE

Effective classroom management and discipline are essential to create a learning atmosphere. Children will benefit from a classroom that is orderly and under control. Kindergarten and 1st grade uses the following tally system in the classroom to create an orderly learning atmosphere.

Dot System (Placed by the student's name)

1 dot = Warning

2 dots = Name moved on star/face system

Star/Face System (Pin moved)

Green Star = Having a great day OR Warning, but all is well Blue Smiley Face = 5 minutes taken from play/recess Orange Straight Face = 10 minutes taken from play/recess Red Sad Face = In class time-out and phone call home

B. 2nd - 3rd GRADES

Effective classroom management and discipline are essential to create a learning atmosphere. Children will benefit from a classroom that is orderly and under control. The 2nd and 3rd grades use the following tally system in the classroom to create an orderly learning atmosphere.

Letter Code System

A = Not Paying Attention

B = Missing Book

F = Not Following Directions

H = Homework Not Turned In

P = Planner Not Signed

S = Missing Supplies

T = Talking

Class Rules

Violations of class rules refer to the Letter Code System. Any violations are charted on the classroom Clipboard. The violations are written into the student's folder and are to be signed by a parent.

All cases of lying, stealing, or cheating will result in the student being sent directly to the Principal.

1st Offense = Sentences

2nd Offense = Detention (2:30-3:00) \$5 charge

3rd Offense = Suspension

While negative behavior must have consequences, it is important that positive behavior be rewarded. Students who complete their homework, display great behavior, and come prepared to class will have the opportunity to participate in EVA's citizenship activities offered at the end of each nine-week period. Students will be made aware of all the requirements necessary to participate in this incentive.

Homework Policy

1st Missed Assignment = Completion during class/Letter Code/Note in planner

2nd Missed Assignment = Completion during recess/Letter Code/Note in planner

3rd Missed Assignment = Completion during recess/Silent Lunch/Letter Code/Call home

4th Missed Assignment = Send to Principal/Call home

C. $4^{th} - 6^{th}$ GRADES

Effective classroom management and discipline are essential to create a learning atmosphere. Children will benefit from a classroom that is orderly and under control. The $4^{th} - 6^{th}$ grades use the following tally system in the classroom to create an orderly learning atmosphere.

Tally Marks System

Verbal warning

1st tally = 3 sentences

2nd tally = 6 sentences (signed by a parent and returned the following school day)

3rd tally = Loss of recess/resource and a note from the teacher (signed by a parent and returned the following school day)

4th tally = Demerits/Call to parents

5th tally = Student sent home for the remainder of the day

While negative behavior must have consequences, it is important that positive behavior be rewarded. Students who complete their homework, display great behavior, and come prepared to class will have the opportunity to participate in EVA's citizenship activities offered at the end of each nine-week period.

Homework Policy

1st Missed Assignment = Warning/Note sent home

2nd Missed Assignment = Silent Lunch

3rd Missed Assignment = Silent Lunch/Sentences (signed by a parent and returned the following school day)

4th Missed Assignment = Silent Lunch/Loss of recess/Sentences (signed by a parent and returned the following school day)

5th Missed Assignment = Sent to Principal (note sent home)

6th Missed Assignment = Demerits/ISS

Failure to sign and return sentences will result in the student's inability to participate in recess/resource time. The appropriate teacher will contact parents via email in the event that sentences have not been signed and returned.

BULLYING/HARASSMENT

Bullying and harassment of students will not be tolerated by the Eagle's View Academy administration. Eagle's View Academy is committed to providing all students with a safe school environment in which all members of the school community are treated with respect. Eagle's View Academy prohibits the bullying and harassment of others. If, after an investigation, a student is found to be in violation of this policy, the student will be disciplined by appropriate measures up to, and including, suspension and expulsion.

Bullying and harassment means any electronic, written, verbal, or physical act or conduct toward a student that is based on any actual or perceived trait or characteristic of the student. Electronic bullying includes but is not limited to communication via electronic mail, internet-based communications, cell phones, electronic text messaging, or similar technologies.

Bullying and harassment may include, but are not limited to, the following behaviors and circumstances:

- Verbal, nonverbal, physical, or written harassment, bullying, hazing, or other circumstances that have the purpose or effect of causing injury, discomfort, fear, or suffering;
- Repeated remarks of a demeaning nature that have the purpose or effect of causing discomfort, fear or intimidation;
- Demeaning jokes, stories, or activities directed at the student that have the purpose or effect of causing injury or fear;
- Unreasonable interference with a student's performance or the creation of an intimidating situation.

It is the responsibility of all students and school employees to report acts of bullying and/or harassment to a member of the school staff or administration. All such reports will be taken seriously. An investigation to determine the facts will take place in order to ascertain the validity and seriousness of the report.

SATURDAY SCHOOL

Students may be assigned a Saturday school detention. Saturday school will be scheduled in advance with notice from the principal and will be held from 9:00am to 11:00am. During this time students will be involved in campus beautification, cleaning of facilities, and other tasks that may be assigned. Students are required to be in Friday dress code and to arrive on time. Failure to adhere to the rules of Saturday school may result in the student being assigned an additional Saturday detention. A \$25.00 fee will be assessed for the assignment of Saturday school. Students that fail to attend an assigned Saturday School will be assessed a \$15 no-show fee and will be required to attend In-School Suspension. Students who arrive late may be reassigned another Saturday school, which may result in another fee being assessed. Students who are picked-up late will be charged \$5 per fifteen-minute increment.

DISCIPLINARY PROBATION

Students who accumulate 30 demerits may be placed on disciplinary probation. Disciplinary Probation is defined as a period of time specified by the administration during which a student must demonstrate acceptable behavior by complying with established policies found in Eagle's View Academy's Parent/Student Manual. The staff members involved in reviewing the probationary status will assist in monitoring the student's behavior.

The Principal has established probation standards that will describe the conditions under which the student will correct his/her behavior within a specified period of time. School counseling, parent cooperation, and other forms of assistance will be a part of the probation standards agreement which must be signed by the student,

parent/guardian, and a member of the administration. The following information outlines the requirements that must be met for students who are on disciplinary probation to continue enrollment at Eagle's View Academy.

- 1. The student will accumulate no more than 10 demerits during his/her first nine weeks of probation.
- 2. The student will maintain an attitude of cooperation in relation to the philosophies of the school and its established policies.
- 3. The student will show respect for authority and fellow students.
- 4. The student will refrain from any physical altercations.
- 5. The student's parent/guardian will work cooperatively with the school's administration to support its efforts in creating an experience that will mutually benefit the student and the school.

The student's progress will be evaluated at the end of his/her first nine weeks of probation to determine if continued Disciplinary Probation is necessary. In the event the above requirements are not met, the student may be asked to withdraw from EVA.

Please review EVA's Statement of Cooperation and Code of Discipline

EXPULSION

Below is a list of offenses that can be cause for expulsion or withdrawal. The offenses include, but are not limited to:

- 1. Three suspensions in a nine-week period;
- 2. Continued use of inappropriate language;
- 3. Continued disrespect to teachers, students, staff, etc;
- 4. Fighting;
- 5. Anything that reflects negatively on the school (in or out of school time);
- 6. Obscene gestures, phone calls, or language;
- Repeated discipline problem at school;
- 8. Threats of violence;

- 9. Sexual misconduct or immoral actions (see definition below);
- 10. Inappropriate material written or posted on-line.
- 11. Possession or use of tobacco (in <u>any</u> form), drugs, or alcohol (on or off school property)

These are general guidelines set by the administration and can be amended by the administration at any time without notice.

A student may be asked to withdraw from Eagle's View Academy if the administration feels that student or parent/guardian cooperation is lacking.

PLAGIARISM

One form of cheating is plagiarism. According to Merriam-Webster, to plagiarize is "to steal and pass off (the ideas or words of another) as one's own: use (another's production) without crediting the source. Plagiarism will result in a zero for the assignment and demerits.

PHYSICAL CONTACT

Demonstrations of romantic involvement between students on school property or at any school function or event is forbidden. Hand holding, embracing or any other contact that would contribute to undue familiarity will not be tolerated. This type of behavior will result in demerits, suspension or expulsion. Behavior should be above reproach.

IMMORAL ACTIONS

In accordance with the academy's Doctrine Statement and in recognition of Biblical commands, no immoral conduct will be tolerated. The Bible strictly forbids such conduct, which includes immoral actions as well as advocating for sinful behavior. The following will not be tolerated in any form and will constitute grounds for expulsion: any actions or identifying statements concerning fornication, adultery, homosexuality, lesbianism, bisexuality, deviant gender identity, transgender identity, or pornography. (Gen. 2:24; Gen. 19:5,13; Gen. 26:8-9; Lev. 18:1-30; Rom. 1:26-29; 1 Cor. 5:1; 1Cor. 6:9; 1 Thess. 4:1-8; Heb. 13:4).

Definition of "immoral act"

Bodily contact, actively undertaken or passively permitted, between members of the opposite sex or members of the same sex for the purpose of satisfying sexual desires

and any bodily contact that a reasonable person would understand to demonstrate a propensity or intent to engage in an immoral or homosexual act.

Definition of "identifying statement"

A statement that a student is a homosexual, bisexual, or otherwise immoral, or words to that effect or language or behavior that a reasonable person would believe is intended to convey the statement that a student engages in or has the propensity or intent to engage in immoral and/or homosexual acts.

Homosexual conduct, defined as acts or identifying statements, is incompatible with enrollment at a Christian school and is a basis for dismissal. All students must be treated with dignity and respect, free of threats or harassment.

Consistent with Eagle's View Academy's statement of faith, Eagle's View Academy believes that all students are created in the image of God and are expected to present themselves as their God-given biological genders as determined at birth. All students, parents, family members, and visitors of Eagle's View Academy will be expected to use restrooms, locker rooms, and other facilities on this basis. Based upon Eagle's View Academy's statement of faith, persons presenting themselves as different genders than their biological genders were determined at birth will be denied admission to the school and to any school activities.

STUDENT PREGNANCY

Should a student become pregnant while enrolled at EVA, they will be asked to withdraw immediately, which may keep them from participating in commencement exercises. Similarly, students that father a child while enrolled at EVA will be asked to withdraw immediately, which may also keep them from participating in commencement exercises.

ELECTRONICS AND TOYS

Unapproved electronic devices (i.e. iPods, MP3 players, tablets, cameras, handheld games) are prohibited during school hours. Smart watches are not approved electronic devices and are also prohibited during school hours. These items will be confiscated and only released to a parent or guardian.

Students may bring cell phones and smart watches to school, providing they are not visible or used during school hours. Cell phones or smart watches that are visible or used on campus during school hours will be confiscated, regardless of whether students are in the dual enrollment program or have been dismissed early from school. Please see the "Cell Phone Discipline Policy" in this manual for further details regarding the consequences for unauthorized use of a cell phone.

Students are not allowed to bring toys or cards of any sort to school. If any of these items are taken away, a parent or guardian will be required to pick-up the confiscated material.

HEALTH FORMS AND IMMUNIZATION

Florida law requires all students attending school in Florida for the <u>first time</u> to have a physical examination within the twelve-month period prior to entering a Florida school.

Eagle's View Academy requires a physical examination form and a certificate of immunization for all students entering our school as a new student. The health form is to be completed by the student's physician within the twelve-month period prior to entering Eagle's View Academy. If the physical examination is given outside the state of Florida, the physical examination report must be submitted to the Duval County Health Department for verification that immunization meets Florida's standards. If the physical examination is given in Florida, a Florida Certificate of Immunization from the Duval County Health Department is also required. This is obtained upon presentation of an up-to-date shot record. Immunization can be taken care of through the student's physician or local health department authorities.

Kindergarten through second grade students must have had the Hepatitis B vaccination series and a second dose of the measles vaccine (preferably MMR).

Seventh through twelfth grade students will be required to have completed the Hepatitis B vaccination series, a second measles vaccination (preferably MMR) and a tetanus-diphtheria booster.

It is necessary to bring a student's health report, HRS Form 680 (the blue card usually completed by the student's physician) to the office at the time of registration. **No student may be admitted to class until this is completed, as required by law.**

COMMUNICABLE DISEASES

Eagle's View Academy desires to maintain a healthy school environment by instituting controls designed to prevent the spread of communicable diseases. The term "communicable disease" shall mean an illness which arises as a result of a specific infectious agent which may be transmitted either by a susceptible host or infected person or animal to another person. A teacher or administrative official who reasonably suspects that a student or employee has a communicable disease shall immediately notify the school administration. The reportable diseases include, but are not limited to:

Acquired Immune Deficiency Syndrome (AIDS)

AIDS Related Complex (ARC)

Amebiasis

Animal bite by potentially rabid animal

Anthrax Botulism Brucellosis

Campylobacteriosis

Chancroid
Dengue
Diphtheria
Encephalitis
Giardiasis
Gonorrhea

Granuloma Inguinale Hansen's Disease (Leprosy) Hemorrhagic Fevers

Hepatitis Histoplasmosis

Human Immunodeficiency Virus (HIV)

Legionnaire's Disease

Leptospirosis

Lymphogranuloma Venereum

Malaria

Measles (rubeola)

Meningitis

Meningoccal Disease

Mumps

Paralytic Shellfish Poisoning

Pesticide Poisoning

Plague Pinkeye Poliomyelitis Psittacosis Rabies

Relapsing Fever

Rocky Mountain Spotted Rickettsia

Rubella Salmonellosis Schistosomiasis Shigellosis Smallpox Syphilis Tetanus

Toxoplasmosis (acute)

Trichinosis
Tuberculosis
Tularemia
Typhoid Fever
Typhus
Vibrio Cholera
Vibrio Infections
Yellow Fever

Any student or employee with a communicable disease for which immunization is required by law or is available, shall be temporarily excluded from school while ill and during recognized periods of communicability. Students and employees with a communicable disease for which immunization is not available shall be excluded from school while ill. If the nature of the disease and circumstances warrant, Eagle's View Academy may require an independent physician's examination of the student or employee to verify the diagnosis of the communicable disease. Eagle's View Academy reserves the right to make all final decisions necessary to enforce its communicable disease policy and to take all necessary action to control the spread of communicable disease within the school. Necessary action may include withdrawal from the school.

HEALTH AND MEDICATIONS

For the welfare of your student and others in the school, all students who are sick with a contagious illness must be kept at home. If any illness is noticed by a teacher or staff member, the parent or guardian will be contacted and asked to pick-up the ill student. The student will not be admitted to school until all symptoms are no longer present. Students with a communicable illness must be kept home until the possibility of contagious infection is passed. A note from the physician may be required for reentrance.

Head lice, though not a disease, is contagious. We maintain a "nit free" policy. For this reason, any student diagnosed as having lice will not be permitted in the classroom until it is remedied and the student is inspected by school personnel prior to re-entry to the classroom.

Students will be allowed to miss Physical Education or outdoor activities only with a note of explanation. A note from the student's physician may be required.

The school only carries the basic essentials of medication for emergency situations. If a student is to receive any medication during the school day, the parent or guardian must have on file in the office the *Authorization for Administration of Medication* form and must provide the medication to be administered. This form is available in the school office and must be updated each school year. Only a school-designated staff member may keep and administer medication to students. All prescription medications must be in an original prescription bottle and all shelf medications must be in an original container. Written instructions for administering must be kept with the medication.

If a student requires medication during school hours and there is no signed authorization for administering, it will be necessary for the parent or guardian to personally give the medication to the student. Teachers cannot be held responsible for carrying out these duties.

BINDING ARBITRATION

All students, parents of students, and guardians of students of Eagle's View Academy agree to submit to binding arbitration any matters which cannot otherwise be resolved, and expressly waive any and all rights in law and equity to bringing any civil disagreement before a court of law, except that judgment upon the award rendered by the arbitrator may be entered in any court having jurisdiction thereof.

In the event of any dispute, claim, question, or disagreement arising out of or relating to this Parent/Student Manual or any other school matter, the parties shall use their best efforts to settle such disputes, claims, questions, or disagreements as befits Christians. To this effect, they shall consult and negotiate with each other in good faith and, recognizing their mutual interests not to disgrace the name of Christ, seek to reach a just and equitable solution. If such a solution is not reached in a period of sixty (60) days, then upon notice by either party to the other, disputes, claims, questions, or differences shall be finally settled by arbitration as described in the above paragraph, and such Procedures for Arbitration as are adopted by the school and the school's Board of Directors.

ATHLETIC PROGRAM

Eagle's View Academy offers a wide range of sports for both males and females. Students participating in the athletic program are required to have a physical examination and personal health insurance prior to the beginning of practice.

Our male athletics include football, basketball, golf, cross country, track, bowling, weightlifting, and baseball.

Our female athletics include cheerleading, volleyball, basketball, cross country, track, bowling, golf, weightlifting, and softball.

ELIGIBILITY FOR ATHLETIC PARTICIPATION

As a member of the Florida High School Athletic Association (FHSAA), Eagle's View Academy is in complete compliance with the FHSAA bylaws as they pertain to student athletic eligibility.

While the FHSAA establishes minimum grade requirements for athletic eligibility, Eagle's View Academy requires that all students maintain a 2.0 grade point average to participate in athletics. Athletic eligibility is checked twice each year, once at the start of the first semester and once at the start of the second semester. If a student is declared academically ineligible, the student is ineligible for the entire semester (eighteen weeks).

Students seeking to participate in any EVA athletic program, including conditioning, must first be completely admitted and registered as a student at EVA.

An athlete's eligibility may be revoked due to inappropriate conduct (discretion of school administration), excessive absences from school or an individual class, delinquent financial obligations, repeated disciplinary issues, unacceptable academic performance, or an inappropriate attitude. According to the school's administration, students may be placed on academic probation and must meet the criteria to continue athletic participation. In all cases, the athletic director, with direct oversight from the academy's administration, is responsible for athletic eligibility matters.

Students that are given an out-of-school suspension for disciplinary reasons may not participate in any athletic event on the day(s) they are suspended.

Students may not participate athletically in a day's practice or game without attending the minimum required number of periods during that same school day. As Upper School students may have various schedules, please see the information below to determine how many periods that a student must attend during the school day in order to participate in any athletic event.

STUDENT SCHEDULE NORMALLY INCLUDES MUST ATTEND TO PARTICIPATE 1 period 1 period 2 periods 1 period 3 periods 2 periods 4 periods 2 periods 5 periods 3 periods 6 periods 3 periods 7 periods 4 periods

In order to be eligible, students must possess personal health insurance to participate in athletics at Eagle's View Academy. All students and parents/ guardians agree that there is a likelihood of injury in athletic participation and agree to hold Eagle's View Academy, its administration, faculty, staff, agents and coaches completely harmless for any liability because of an injury or alleged injury.

Students will become ineligible to receive awards and recognition if they become ineligible on the basis of academics, if they withdraw from the team for any reason other than injury, if they withdraw from the school, or if they are dropped or suspended from the team for disciplinary reasons.

Athletic letters are only given to those who reach the minimum standard in a varsity sport (not middle school or junior varsity).

EXTENDED EDUCATION

Eagle's View Academy offers an extended education program for early morning and after school. There is a monthly or hourly fee for each service. The morning program begins at 6:30am and continues until school begins. Students that arrive at school before 7:10am must attend the morning program. The after school program begins when school is dismissed and continues until 6:00pm. Late fees apply for those picking-up students after 6:00pm. The school's code of discipline applies to all students while participating in the extended education program. All students will be sent to after care after 3:15pm and charged either the daily or monthly fee.

STUDENT DRIVERS

Parking on the campus of EVA is a privilege. EVA is not liable for any damage to vehicles parked on school property.

Students driving a vehicle to and from school must adhere to the following rules:

1. In order to park at school, each student's vehicle must have a parking permit. Students may not park on the property without a parking permit.

- 2. Once at school, students will not be allowed to visit their vehicles for any reason without permission.
- 3. Students may not leave the school property during lunch.
- 4. Parents of student drivers take responsibility for those allowed to ride to and from school in the students' vehicles. Similarly, parents of students riding with student drivers are responsible for their students.

A student's parking privilege may be suspended or revoked for the following reasons:

- 1. Music being played too loud while on or near the school property.
- 2. Reckless driving.
- 3. Going to the vehicle during the school day without permission.
- 4. Allowing unauthorized people in the student driver's vehicle.
- 5. Not displaying a parking permit.
- 6. Loitering after school or after being dismissed early.
- 7. The display of offensive or obscene material.

It is at the discretion of the Principal to revoke or suspend the parking privilege of a student should instances not covered above occur.

CONTACT INFORMATION

It is critical that the school possess correct contact information for parents/guardians. Any time an email, physical address, or phone number (home or work) is changed, please notify the school office as soon as possible or update the information via the school's student management software.

PICTURE AND VIDEO CONSENT AND RELEASE AGREEMENT

Students of Eagle's View Academy, upon enrollment, agree and consent that the student's name, picture, art, written work, voice, verbal statements, portraits (video or still) may be used by EVA for school publications, the school website, school-related video productions, school social media sites, or news and other publications.

If the student and parent/guardian wish to rescind this agreement they may do so at any time with written notice to the EVA administration.

VIDEO MONITORING ON SCHOOL PROPERTY

Eagle's View Academy is equipped with video surveillance and monitoring devices that are used to promote the safety and security of students and staff, the protection of school property, the deterrence and the prevention of criminal activities and the enforcement of school rules. Video surveillance and monitoring devices are not placed in areas that would compromise an expectation of privacy, but are placed in areas where it is necessary to provide for the personal safety of individuals on school grounds and the protection of school property.

Eagle's View Academy or administrators may use a video recording of actions by students as evidence in any disciplinary action brought against students. The school or its administration may use video surveillance and the resulting recordings for inquiries and proceedings related to law enforcement, deterrence, and student behavior.

Only individuals authorized by the school's administration will have access to video monitors while they are in operation. Recordings will not be released to anyone other than a school administrator to be used solely for school use as indicated in this policy.

RE-ENROLLMENT

During the month of February re-enrollments for the fall term for present students are accepted on a first-come, first-served basis. No student is automatically re-enrolled or has a right to re-enroll. Applications for re-enrollment will be approved at the sole discretion of the academy. Eagle's View Academy admits students of any race, color, national origin or ethnicity to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. Eagle's View Academy does not discriminate on the basis of race, color, and national origin or ethnicity in the administration of its educational policies, admissions policies, scholarships and loan programs, and athletic or other school administered programs.

